

EXECUTIVE DECISION

made by a Council Officer




REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL COUNCIL OFFICER

Executive Decision Reference Number – *COD11 23/24*

Decision				
1	Title of decision: Contract Award: (Modular Units) – School Estate Expansion and Condition Works			
2	Decision maker: Annie Gammon, Interim Service Director Education, Participation and Skills			
3	Report author and contact details: Ian Baker, School Investment & Organisational Manager			
4a	Decision to be taken: <ul style="list-style-type: none"> To approve the Contract Award £2,139,865.00 to Portakabin, for the Modular Units Programme to enable the school estate expansion and condition works to be undertaken. 			
4b	Reference number of original executive decision or date of original committee meeting where delegation was made: L31 22/23, published 22 March 2023 https://democracy.plymouth.gov.uk/ieDecisionDetails.aspx?ID=4221			
5	Reasons for decision: To award the contract to enable the provision of permanent additional classroom facilities for both mainstream and SEND pupils by way of modular buildings to provide suitable solutions faster and more cost effectively than a traditional build, with a turnkey (fully packaged) solution.			
6	Alternative options considered and rejected: <ul style="list-style-type: none"> Traditional Design & Build:- Due to time pressures and costs this option was rejected. Long Term Hire of Temporary Accommodation:- Due to long term hire costs this option was rejected. Do Nothing:- This option was rejected as PCC would be unable to fulfil our statutory duty of providing suitable school places for pupils in the city. 			
7	Financial implications and risks: SEND pupils would be unable to be educated within the City and costs approximately £100,000 per pupil/per year. It would also result in the closure of a mainstream schools Early Years Foundation classroom, due to being life expired and no longer suitable for purpose. Plymouth City Council would be unable to fulfil its statutory duty of providing suitable school places for pupils in the city.			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes		Per the Constitution, a key decision is one which: in the case of capital projects and contract awards, results in a new
		No	x	

				commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
			x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
8b	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:			<p>The proposal supports the diversity of Plymouth, ensuring that all pupils, regardless of gender or disability have access to suitable buildings supporting a brilliant start in education: Supporting our workforce through the implementation of Our People Strategy 2020 – 2024. These proposals contribute to the right to all of our staff to deliver better education and keeping children safe in suitable premises.</p> <p>The proposal utilises both the Education SEND Capital funding and the Education Condition Funding from the DfE to procure suitable facilities, reducing financial risk to the Council, with no Financial Borrowing.</p>
10	Please specify any direct environmental implications of the decision (carbon impact)			<p>A reduced construction/manufacturing period, a reduced travel/transport distance and a reduced duration of build programme compared to a traditional build.</p> <p>It utilises modern build technology which is compliant with all Building Regulations.</p> <p>Provides an environmentally friendly solution by reducing pupil travel to outside city locations and reduces build time and construction crew travel time and distances.</p>
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?		Yes	(If yes, please contact Democratic Support for advice)
			No	x
12a	Reason for urgency:			
12b	Scrutiny Chair signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation								
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	x					
		No		(If no go to section 14)				
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Cresswell, Cabinet Member for Education, Skills and Apprenticeships						
13c	Date Cabinet member consulted	25 July 2023						
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer				
		No	x					
15	Which Corporate Management Team member has been consulted?	Name	Sharon Muldoon					
		Job title	Director of Children's Services					
		Date consulted	8 February 2023					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS3I 23/24					
		Finance (mandatory)	CH 20.07.23 0901					
		Legal (mandatory)	LS/02021/JP/270723					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (required)	SN/PS/691/ED/0823					
Appendices								
17	Ref.	Title of appendix						
	A	Briefing report						
	B	Equalities Impact Assessment (<i>Modular Units</i>)						
	C	Contract Award - Part I						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes	x	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.				
		No						
		Exemption Paragraph Number						
		1	2	3	4	5	6	7

18b	Confidential/exempt briefing report title: Contract Award Template Part II			x				
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Council Officer Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature				Date of decision	7 August 2023			
Print Name	Annie Gammon, Service Director Education, Participation and Skills							